



IMPROVING LIVES THROUGH EDUCATION



Clinical Medical Assistant Program

Next CMA Program start date: 2/5/2018

Application Deadline; 12/22/2017

Program Information & Schedule

27-week program (772 hours)

4 ½ days a week
immunizations, etc.)

Monday –Thurs (8:00 am to 4:00 pm)

Fridays – (8:00 am to 12:00 pm)

18-week classroom session + 9-week externship

Program Fee: \$4500.00 + cost of books & supplies

Additional expenses up to \$600.00 (books, supplies, uniforms,

Financial Aid is available for those who qualify

This program consists of classroom and clinical instruction including:

- | | |
|---|---|
| <input type="checkbox"/> Medical Ethics, Law and Liability | <input type="checkbox"/> Minor Surgery Preparations, Infection Control/ ASEPSIS |
| <input type="checkbox"/> Professional Communications | <input type="checkbox"/> Pharmacology |
| <input type="checkbox"/> Medical Terminology | <input type="checkbox"/> CPR & Emergency First Aid |
| <input type="checkbox"/> Anatomy & Physiology | <input type="checkbox"/> Employment Search Skills/ Documents |
| <input type="checkbox"/> Clinical Duties & Medical Screening | <input type="checkbox"/> Study Skills/ Technology |
| <input type="checkbox"/> Physical Examinations & Assessments | <input type="checkbox"/> 9-week externship in a local medical facility |
| <input type="checkbox"/> Diagnostic Laboratory Procedures/ECG | |

Requirements to be considered for the CMA Program:

- Must be at least 18 years old
- Possess an accredited High School Diploma or GED®
- Pass the TABE test (Level A) at 10.0 or higher
- Submit a Clinical Medical Assistant Application submitted to the Nursing Department

Upon acceptance into the program the following will be required:

Health Requirements

- Student Health Questionnaire
- Physical Exam Form
- Physical Capacity Form
- Negative TB or chest X-ray (*within 2 months*)
- Flu shot (in current season)
- Physical Examination Form
- Background Check/ Drug Screening
- Immunizations (*TB/ Hepatitis B/ Varicella/ Pertussis/MMR*)

Supplies

- Chromebook or Personal Laptop
- 3x5 index cards (*2 pkgs*)
- Ream of copy paper
- 3 ring binder (*paper/ notebook, pens, highlighter*)
- Uniforms (*Galaxy blue tops & khaki bottoms*)
- White Nursing shoes/ khaki socks
- Watch with a second hand

HOW TO GET STARTED

Step 1: Register for the TABE test (\$15.00 fee)

You can register in person in the Nursing and Allied Health Department in room A-8 or register online at Clovisadultschool.com

- Point to “**PROGRAMS**” and click on “**Health Careers**”
- Click on “**Health Careers**”
- Click “**Nurse TABE Testing**”
- Scroll down to “**To Register Online**” and follow the instructions to sign up.

Step 2: Fill out and submit a CMA Application

You will need a photo I.D and your High School Diploma /GED® when turning in your application

For more information, feel free to call Fran at 559.327.2802 or Melissa at 559.327.2881