



Keyboarding Certification Test Only

Keyboarding Certification is available for a low \$25 fee, and is offered 2 days per week. Tuesday starting at 1:30 pm and Thursday starting at 8:15 am. Please arrive at the starting time, you will have up to 2 hours to practice and test.

This computerized test measures an applicant's typing speed and accuracy. Certificates are issued for 25 net words per minute or higher. If you do not meet this standard, you will receive a performance report that will detail the speed and accuracy achieved. Typing certificates are issued immediately following the test and are good for 1 year.

Please call 559.327.2800 to make an appointment.

There will be no testing on the following dates:

Tuesday	Thursday
May 8	May 10
July 3	July 5
July 10	July 12
August 14	August 23